

Sparkles of Smyrna Birthday Policies

Thank you for booking with Sparkles of Smyrna. By signing at the bottom of this document you agree to all the terms and conditions of Sparkles Family Fun Center's birthday party packages. Sparkles staff wants you and your party to have the best experience possible. **Please note, Sparkles is not responsible for failure to read through all of the party policies.**

Week of the party:

- Any extra food orders are to be called in the Thursday prior to your party by 12:00pm (noon).
- A Sparkles rep will call to confirm your party the week of
- Print off guest list and birthday policy sheet to bring with you on the day of your party completed
- Any questions you have should be answered by giving us a call at (770) 432-6222
- In order to make any changes to your party package, the person who booked the party and paid the deposit is the only person who can make those changes.

Arrival:

- Parents are to present completed guest list and this form to the party check in attendant
- All names of invited guests are to be on the guest list. (Sparkles staff is not permitted to add any names to your list)
- No coupons or promotions can be used towards a Sparkles birthday party
- You acknowledge that you are responsible for paying for every guest that you have listed
- No outside food or drink may be brought in besides your birthday cake.
- No ice cream/ice cream cakes can be brought in
- Party packages cannot be changed once you have entered the facility
- Skate Mate Skate Trainers are **NOT** included in any Sparkles birthday party package.

Table Time:

- Your table time is booked for 45 minutes and may not be changed on day of party.
- Seating is only guaranteed for the invited guests for your party, that are on the guest list.
- Sparkles host staff is there to assist during your party with serving pizza, pouring drinks, cutting cake, and cleaning up.
- Party products are provided, however, if you would like a special themed party, you are required to bring in your own products and Sparkles host will set up for you. Give to party check-in attendant at the time of your arrival to allow time to set up.

Check Out:

- Party host will bring you an itemized party bill at the end of your table time
- At the end of the table time, you are required to bring the party bill to the front register and close out your bill at that time.
- When paying for your bill you are welcome to leave a tip for your party host. (Please let cashier know before they run your card.)
- The number of guests you pay for is based off of how many guests were marked off on your guest list.
- The amount listed at the bottom of the party bill is owed in full when you check out.
- We do not accept checks. Cash or credit cards ONLY.

By signing below you acknowledge that you understand all of the party policies. Signature is required in order to be admitted for your birthday party.

Parent Signature: _____